Q :	Does AICTE allow Arts and Science Courses in an Institution offering Engineering Courses?
A:	If an Institution offering Courses in Engineering and Technology has excess Built-up area after fulfilling the norms as per Approval Process Handbook, the same may be utilized for running a separate Arts and Science College in the same location, fulfilling all the requirements of Arts and Science as demanded by the respective University. Permitting to run Arts and Science Courses does not mean reduction in Engineering Faculty or Infrastructure. Students of different disciplines need to mingle with each other to create innovative new products acceptable in the Society. The Engineers from such Institution shall have holistic values towards Society and Nation. They are complementary to each other, not one at the cost of the other. \n\n Though AICTE is not insisting on a boundary wall separating the Arts College and Engineering Institution, both the Institutions have to function as two different Institutions. The Common Amenities such as Administrative Infrastructure, Canteen, Auditorium, Playground, Parking, etc. may be shared, provided it caters to all the students of all the Programmes. \n\n Refer Chapter VII of APH 2020-21. The Institutions may conduct Courses using the existing facilities, or by creating additional facilities as per the provisions laid down in the norms and standards of the respective Regulatory Bodies without affecting the quality of education prescribed by both the Regulatory Bodies after taking NOC from the Council.
Q :	Where to send the queries related to portal and approval related issues for the approval process 2020-21?
A :	Send portal related queries to: helpdesk1@aicte-india.org \n\n Send APH related queries to: helpdeskab@aicte-india.org
Q :	Is it mandatory for an Institution offering Courses in Architecture to obtain recognition from AICTE?
A :	In compliance to the order dated 08.11.2019 passed by the Hon'ble Supreme Court of India in CA No.364/ 2005, for the existing Institutions offering Courses in Architecture Programme, approval by the Council of Architecture is mandatory, however interested Institutions may apply to the AICTE for approval.
Q :	Whether establishment of a new Technical Institution to offer Courses in Engineering and Technology is permissible in Academic Year 2020-21?
A :	The Council shall not grant approval to the new Technical Institutions at the Diploma/ Under Graduate/ Post Graduate Level in Engineering and Technology in line with the recommendations of the Committee set up by AICTE to provide the National Perspective Plan for Technical Programmes. However, establishment of new Technical Institutions in Engineering and Technology shall be permitted only in cases specified in APH 2020-21.
Q :	Whether establishment of a new Technical Institution to offer Courses in Pharmacy is permissible in Academic Year 2020-21?

A :	Establishment of New Pharmacy Institutions for offering Diploma/ Degree Courses in Pharmacy shall not be permitted for a period of Two years beginning from the Academic Year 2020-21. However, establishment of new Technical Institutions in Pharmacy shall be permitted only in cases specified in APH 2020-21.
Q :	a. Whether MCA/ MBA Department of Arts and Science College is eligible to apply for AICTE approval?
	b. Whether University Departments can apply for AICTE approval?
	c. Whether AICTE approval is needed for running MCA Course in our Arts and Science College?
A :	For a, b and c: Yes. Refer Clause 1.3.5 of APH 2020-21. In case of non-Technical Institutions seeking approval for conducting MCA/ MBA and University Departments/ Constituent Colleges seeking approval for conducting MCA/ MBA/ M.Pharm./ M.Tech. Programmes apart from their existing Courses, separate building and Principal are not required. However, in such cases all other norms (as per APH 2020-21) such as separate Head of the Department, Faculty, Infrastructure, Built-Up area, etc. should be fulfilled.
Q :	What is the difference between LoI and LoA?
A :	Letter of Intent (LoI) is the provisional approval given to the applicant to start a new Technical Institution, if the documents are found in order (based on Scrutiny Committee). On receipt of LoI, the Infrastructure facilities may be developed and the same shall be informed to AICTE. EVC will be conducted to verify the fulfillment of the norms specified in APH 2020-21 to issue Letter of Approval (LoA), only then, the Institutions are eligible to admit the students, fulfilling the norms of affiliating body (as applicable). Validity of LoI as well as LoA is two years.
Q :	Can I apply for closure of the existing Institution and open a new Institution at the same premises?
A :	Yes. If the Scrutiny Committee found the application for closure is in order and recommend for the closure of the existing Programme(s), then the processing for new Institution for the new Programme (except Engineering and Technology/ Pharmacy) shall be considered.
Q :	Whether the new Institution is obligated to appoint the Principal and the Faculty at the time of application for approval or subsequent to approval before commencement of the Course? Whether the Faculty to be appointed are for the First Year of the Course or for the entire period of the Course?
A:	The new Institution is obligated to appoint the Principal and the Faculty before the commencement of the Course. The Faculty to be appointed are for the First Year of the Course and it will be progressively done each year so that when an Expert Visit Committee conducted

	any time before the first batch of students has passed out, the availability of the facilities of an Institution as per the norms in Approval Process Handbook shall be verified.
Q:	We have been granted LoI in 2019-20 and LoA was rejected. How can we get LoA this year?
A:	Applicants issued Letter of Intent (LoI) but rejected after the Expert Visit Committee shall inform the Council about their readiness of infrastructure after making the payment of TER Charges as per Clause 1.4.2 of APH 2020-21 through online for the conduct of another Expert Visit Committee.
Q:	We have got the first approval for our Institution in 2019-20. But we had not admitted students due the delay in getting affiliation. Do we need to apply for EoA?
A:	ALL the applicants issued LoA for starting the New Technical Institutions shall apply on AICTE Web-Portal for Extension of Approval as specified in the Approval Process Handbook from the next Academic Year onwards, irrespective of the admission of the students.
Q:	a. While applying, I had made a mistake in opting for PIO? How can I rectify the mistake? b. We had applied for the Closure of the Institution, but now we have decided to apply for EoA. How can I revert the application?
A:	For a and b: You can inform AICTE as per the procedure mentioned in Clause 2.3.8 of APH 2020-21.
Q:	We had 25 years of Live Lease at the time of our approval for establishment of new Technical Institution, currently our Live Lease is 5 years. What should we do to get the EoA?
A:	In case of Institutions having Lease agreement for Land, the Council shall not issue EoA from the Year in which the Live Lease is equal to the number of years of the Course having the maximum duration. However, if such Institutions submit the Lease extended for further 30 years with atleast 25 years of Live Lease, EoA shall be considered.
Q:	Our Institution was given Withdrawal of Approval in 2018-19. We are not able to apply under 2020-21 application.
A:	You have to apply as a New Institution in 2020-21.
Q:	a. The Institution has been placed under 20% reduction for 2019-20. How to get the full Intake in 2020-21? b. Our Institution was placed under No admission/ No EoA/ Reduction in Intake category in the previous year. We are not able to create 2020-21 application.
A:	For a and b: You are required to apply for Restoration on the Web Portal.
Q:	a. Our Institution got approval up to the Academic Year 2017-18 and we were unable to submit application in 2018-19 and 2019-20. We want to apply for 2020-21.

	b. We have taken approval from AICTE for the Engineering Courses in 2011-12. After that we could not take EoA from AICTE due to some reasons. Now we want to apply for EoA in 2020-21. We have ID and password allotted by AICTE in 2011. Should we continue to fill Web Portal of AICTE using that ID and Password?
	c. We have not applied for EoA in the past 3 years. Can we apply for Break in EoA as well as for a new Programme?
A :	a. You are required to apply for Break in EoA on Web Portal. The same user ID and password can be used.
	b. Institutions that have not applied for EoA for SIX YEARS consecutively shall not be eligible to apply under Break in EoA and such Institutions shall apply as a new Technical Institution following appropriate procedure for Closure of the Programmes/ Courses approved.
	c. The Institutions applying under Break in EoA/ Restoration shall not be permitted to apply for other categories listed under Chapter II/ III/ V/ VI of the APH 2020-21.
Q :	Our Intake was reduced to 50% due to the enrollment less than 30% in the past 5 years consecutively. The student admission this year is more than 30%. Should we have to apply for Restoration in 2020-21?
A :	The Institution falling under this category need not apply for restoration and the Intake shall be automatically reinstated by the Council, if the enrolment becomes more than 30% based on the student enrolment data provided by the Institution.
Q :	I would like to convert from Diploma to Degree Level and vice-versa. How to do the same?
A :	Refer Clause 2.8 of APH 2020-21.
Q :	We have 5 Diploma Courses, Can we apply for conversion of Two Diploma Courses only into Degree Courses?
A :	No. Partial conversion of Levels is not permitted.
Q :	We are having UG and PG Courses in Engineering and Technology. We would like to apply for conversion of our Under Graduate Courses into Diploma Level? Should we have to apply for closure of PG Courses?
A :	PG Courses in Engineering and Technology should be applied for closure.
Q :	We would like to apply for conversion of our UG Degree Courses into Diploma Courses, but we don't find the nomenclature of certain Courses in Annexure 3. How can we apply?
A :	You have to continue at the same Level or may opt for the closure of the Course(s).
Q :	a. We are an existing Institution and wish to apply for a new Programme (Architecture/ Planning) in the existing Institution.

	b. We are an Engineering Institution started in 2014-15 with an Intake of 300 seats. We want to start MBA and MCA Courses in the same Institution with same ID. What is the procedure?
A :	For a and b: You are permitted to apply for One new Programme in an existing Institution. However, the norms stipulated by the concerned Regulatory Body shall also be adhered to.
Q :	a. When an existing Institution applies for a new Programme, whether it have to comply with the built up area and Infrastructural requirements of the new Programme only for First year and/ or for the entire duration of the new Programme? Whether the existing Institution and the new Programme can share the administrative and amenities areas by creating exclusive Instructional area for the new Programme?
	b. Whether the existing Institution is entitled for starting only one new Programme and/ or more than one new Programme in diploma, degree and PG? For example the existing engineering Institutions wish to start a new Programme of Architecture and Diploma in Engineering, whether it is possible?
A:	a. When an existing Institution applies for a new Programme, it has to comply with the built up area and Infrastructural requirements of the new Programme only for First year and the sharing of the administrative and amenities areas are permissible as far as it caters the need of all the students for all the Programmes, with creation of exclusive instructional area for the new Programme.
	b. The Institutions shall be permitted to apply for ANYONE Level (Diploma/ Under Graduate) in an existing Programme/ a new Programme.
Q :	The existing Institution seeking approval to start new Programme shall be permitted to apply for the same only after one batch of students pass out. We started Diploma in Pharmacy from academic year 2019-20 and we would like to apply for B. Pharmacy from 2020-21. Is it possible to apply for that? Please kindly guide us.
A:	The existing Institutions offering Diploma in Pharmacy shall ONLY be permitted to start Degree in Pharmacy and vice-versa in the same Institution provided that the Built-up area, Faculty: Student ratio and other requirements shall be fulfiled as specified in the Approval Process Handbook. Refer Clause 2.12 of APH 2020-21.
Q :	Whether an Institution offering MBA could be merged with an Institution offering Engineering Courses?
A:	Yes, if both the Institutions are run by the same Trust/ Society/ Company.
Q :	a. As per APH 2020-21, option for merging of Institutions which are running under same Trust/ Society is mentioned. We have one Engineering and one Pharmacy Institution under our Society. Can we merge them?

	b. We are Integrated Campus from 2010 running Courses in Engineering, Pharmacy and Management Programmes. We are interested to take additional Diploma Course in existing Pharmacy (UG) Institution. Can you suggest how to proceed for the same?
	c. Can we merge few Courses of a Child Institution with Parent Institution and run the Child Institution with the remaining Courses?
	d. Can we merge an Institution running Under Graduate Courses and a Polytechnic in Engineering?
A:	For a and b:
	It is permissible. Refer Clause 2.10 of APH 2020-21. However, the norms of the concerned Regulatory Bodies shall also be fulfilled.
	c. Not permissible.
	d. Yes.
Q:	Can we merge two Institutions located within a distance of 5km in the same City?
A :	If all the required facilities are available exclusively in the Parent Institution (without depending on the facilities of the Child Institution(s)), then the distance of 2km shall be waived off, as the Child Institution(s) shall be considered for Complete Closure. Refer Clause 2.10 of APH 2020-21.
Q:	We would like to apply for Conversion of Women's Institution into Co-ed Institution. But the enrollment in the last three years is not less than 60%. Are we eligible to apply for the same?
A :	You are eligible to apply for Conversion of Women's Institution into Co-ed Institution, there is no restriction on the enrolment.
Q:	How can we apply for Courses in Emerging Areas in Engineering and Technology?
A:	You can apply for Increase in Intake/ Additional Course(s). The approval for the Increase in Intake/ Additional Course(s) issued in the Core Courses in 2020-21 shall be offered in Emerging Areas suitably in arrangement with the Affiliating Body. For details, refer Clauses 2.15 and 7.3.2 of APH 2020-21.
Q :	We have One Course with valid NBA accreditation. How many increase/ new Course our Institution is eligible?
A :	Institutions shall be eligible for new Course(s)/ expansion of existing Course(s), equal to the number of valid NBA accredited Course(s), limited to a maximum of FOUR within the definition of Division/ Programme/ Level. Refer Clause 2.15.3 of APH 2020-21.
Q :	a. Our Institution is eligible to apply for NBA accreditation but does not have NBA accredited Courses. Can we apply for new/ expansion in PG Courses?

	b. We have started UG Course in Pharmacy in 2009. Now we want to increase in Intake for our B.Pharm. Course and addition of PG Course in Pharmacy. We do not have NBA accreditation. Whether we can add a new Course?
A :	a. No
	b. You can apply for increasing the Intake of B Pharm. from 60 to 100. But you are not permitted to add PG Courses.
Q :	Our Institution has valid NBA accredited Courses. Is it necessary to upload valid NBA letter on portal and send hard copy to Regional Office?
A :	No. You can produce the additional documents including NBA letter at the time of Scrutiny Committee.
Q :	Our Institution has applied for NBA, whether we are eligible for adding a new Course?
A :	We will certainly consider your case, if the accreditation of existing Course is known officially before April 10, 2020 and subject to the fulfillment of other norms as per APH 2020-21.
Q :	Our Institution has obtained Provisional Accreditation for two Courses which are valid till 2019. I have used these Courses for adding two new Courses during 2018-19. If my Institution secures Provisional accreditation again during 2019 for the same Courses, can I apply for the introduction of New Course/ increase in Intake using it.
A:	No. A Course having valid NBA accreditation can be used for adding New Course/ increase in Intake only once within a span of 6 years.
Q :	Our Institution has obtained Accreditation for two Courses which are valid till 2018. I have used these Courses for adding two new Courses during 2017-18. If my Institution got the renewal of accreditation again after inspection during 2018 for the same Courses, can I apply for the introduction of New Course/ increase in Intake using it?
A:	Yes. A Course having valid NBA accreditation can be used for adding New Course/ increase in Intake only once within a span of 6 years. However, if the accreditation of any Course is renewed after the Inspection by NBA, the Institutions shall utilize the benefit of such accreditation once again for an increase in the Intake/ Introduction of a new Course.
Q :	a. Our Institution is not eligible to apply for NBA accreditation. But we want expansion/ new Courses how we can apply?
	b. Our Engineering Institution started in 2013. Could you kindly help with the information on applying for new Courses?
A :	For a and b: Institutions can apply for new Courses as per Clause 2.15.4 of APH 2020-21.

Q :	a. We don't have accreditation, but we would like to add two Courses one with 30 Intake and another with 60 Intake by closing a Course with 90 Intake. Is this permissible?
	b. Is there any limit on the addition of number of new Courses in lieu of closing existing Course(s)?
A :	For a and b: There is no upper limit for adding the number of new Courses by Closing the Course(s) and in the Division Size (30 or 60), but the final Total Approved Intake shall not exceed the TOTAL APPROVED INTAKE of 2019-20. The Institutions having accreditation/ not having accreditation are eligible to avail this expansion.
Q :	We are offering Courses in Design Programme. We are not eligible to apply for NBA. How can we apply for new PG Course?
A :	The Institutions offering the Courses in Architecture, Applied Arts and Crafts and Design shall be eligible to apply for new Course(s) at the Post Graduate Level only after two batches of students pass out and the same shall be permitted for a maximum of FIVE Courses/ Divisions, subject to "Zero Deficiency" based on Self-Disclosure on AICTE Web-Portal. However, for every Post Graduate Course, there should be at least one Professor with Ph.D. qualification. In case of non-availability of qualified Professor, an Associate Professor may be considered. As and when accreditation for the above Courses is started by the NBA, such Institutions who have been approved by the AICTE to run Course(s) at the Post Graduate Level shall obtain NBA accreditation within two years.
Q :	a. Whether a few of the existing Courses shall be continued, while introducing few new Courses?
	b. Whether the maximum permissible Intake after the closure of certain existing Courses and introduction of certain new Courses shall be the existing Intake of the academic year 2018-19 or the maximum of 300?
	c. Whether the Faculty and the Infrastructural facilities for the new Course and / or increase in Intake in the existing Course are to be for the First Year of the new Course and / or increase in Intake or for the entire duration of the new Course and / or Intake?
A:	For a and b: Yes. The existing Institution without NBA Accreditation can apply for closure of few existing Courses in the Programme and introduce new Courses in the same Programme at same Level, without exceeding the total "Approved Intake"/ "Maximum Intake Allowed", as applicable, as well as the number of Courses/ Divisions as specified in Appendix 3 of the Approval Process Handbook, subject to "Zero Deficiency" based on Self-Disclosure on AICTE Web-Portal. An Expert Visit Committee may be conducted, any time before the first batch of students has passed out, to verify the fulfillment of the norms as specified in the Approval Process Handbook.

	c. The Faculty, Infrastructural facilities and other requirements have to be fulfilled for the new Course and / or increase in Intake in the existing Course for the First Year of the new Course and/ or increase in Intake. An Expert Visit Committee may be conducted, any time before the first batch of students has passed out, to verify the fulfillment of the norms as specified in the Approval Process Handbook.
Q :	Our Institution is not eligible to apply for NBA accreditation and we have 5 Courses with total Intake of 300. Can we start a new Course by closing one existing Course?
A :	Yes.
Q :	We are a private Polytechnic Institution approved last year, running 5 branches with 300 Intake. Now we want to apply for Increase in Intake and add for new Courses. How many Courses we can add?
A :	You cannot add any new branch or increase in Intake. Institutions with less than Seven years shall apply for closure of Course(s) and apply for increase in Intake/ new Course within the maximum permissible Intake as per APH 2020~21. Refer Clause 2.15.4 of APH 2020~21.
Q :	Is Integrated M.E./ M.Tech. Programme permitted?
A :	Yes. Refer Clause 2.16 of APH 2020~21.
Q :	a. We are running Two Courses, MBA with 60 Intake and PGDM with 120 Intake from 2012 onwards with the Approval of AICTE. We want to apply for Increase in Intake ~ One Division for MBA Course from 2020~21 without NBA. Please inform us that are we eligible for apply for Increase in Intake of MBA Course?
	b. Our Institution has two Divisions in MBA Course with Intake of 60 and 30, now can we apply for increase in Intake of Second Division from 30 to 60 Intake without NBA accreditation?
A:	For a and b: No Institution is permitted to run both MBA and PGDM simultaneously. The Institution is permitted with the Intake upto 300 for Management Programme without NBA.
Q :	a. Can we conduct both MBA and PGDM in the same Institution? We are having an Intake of 300 and 240 in MBA and PGDM respectively. If we would opt to run as MBA by converting PGDM into MBA, whether our Intake after conversion will be only 3 Divisions?
	b. Can we conduct both MBA and MCA in the same Institution?
	c. Can we convert our MCA into Integrated MCA Course?
A :	a. No. The Council shall not permit the conduct of PGDM and MBA Courses in the same Institution, instead the Institutions are permitted to run all the Courses as either PGDM or MBA completely. Further the Trust/ Society/ Company intending to run both the Courses shall apply for a new Technical Institution to offer PGDM Course under Chapter I of the Approval Process Handbook. All such Institutions shall create the necessary Faculty,

	Infrastructure and other facilities WITHIN 2 YEARS to fulfil the norms. Refer Clause 2.18 of APH 2020-21. The Intake after conversion of PGDM to MBA will be 540 not 180.
	For b and c: Yes.
Q :	My Institution is offering PGDM Course. Can I convert the same to MBA with the same Intake?
A:	Yes. Refer Clause 2.18 of APH 2020-21.
Q :	We are offering Courses in Engineering and Technology. We would like to offer allied Vocational Courses. What is the procedure?
A:	Institutions shall be permitted to conduct Vocational Course within the "Approved Intake", subject to the fulfilment of the Built-up area, Faculty: Student ratio and other requirements based on the "Approved Intake" as specified in the Approval Process Handbook. Refer Clause 2.20 of APH 2020-21.
Q:	Can we merge Production Engineering Course with Intake 60 and Mechanical Engineering Course with Intake 60, to offer a single Course in Mechanical Engineering with Intake 120?
A:	Yes.
Q :	We have Three Divisions in Computer Science Engineering and Three Divisions in Information Technology. Can we get Six Divisions in Computer Science Engineering after merging?
A :	Merging is permitted as per the nomenclatures given in Annexure 6, so that the Intake after merging shall be equal to the sum total of the individual Courses and Divisions, subject to the condition that total number of Divisions after merging per Course shall not exceed THREE Divisions (180), provided the Faculty student ratio be maintained. Refer Clause 2.22 of APH 2020-21.
Q :	We have Three Divisions in Information Technology. Can we merge Two Divisions of it with Computer Science, retaining One Division in Information Technology?
A :	Yes. Partial merging of Divisions is permissible.
Q :	Can we merge B.E. Electrical Engineering Course with B.E. Computer Science Engineering Course?
A :	Not permissible. Refer Annexure 6 of APH 2020-21 for the Courses permitted for merging.
Q :	We want to apply for reduction in Intake within a Division for certain Courses. What is the maximum number of UG and PG Courses, we can opt for reduction?
A :	There is no limit, any number of UG and PG Courses may be selected.
Q :	We, Polytechnic Institution, want to reduce the Intake one of Course namely Electronics and Telecommunication Engineering from 60 to 30. Can we do the same?

A:	In any Course, within a Division, (non-Zero) reduction to 30 is permissible.
Q:	Our Institution wants to change the name of the Course. What is the procedure?
A:	Refer Clause 2.22 of APH 2020-21.
Q:	Our Institution has become a University. Do we have to apply as a new University under Chapter I or can we apply for EoA as a University?
A:	You can apply for change of Type of Institution. Refer Clause 2.23 of APH 2020-21.
Q:	In a State, if one University is merged with another University, how to change the name of the affiliating University under Course Tab.
A:	Select the option "do you want to change the Affiliating University?" Then select Yes and select the name of new affiliating University from the drop down menu. Contact Approval Bureau along with a request letter in the Letter head of the Institution enclosing copies of State Government resolution/ Gazette Notification. In such cases, NOC form State Government/ University are not required.
Q:	Name of our affiliating University does not appear in the affiliating University drop down.
A:	Contact Approval Bureau for inclusion of the University name in the portal. Send an email of Institution representation on the Letter head to helpdeskab@aicte-india.org.
Q:	Our Institution was approved as a Private/ Un-aided Institution. Recently our Institution has been recognized as minority Institution. How to update this change in AICTE Portal?
A:	You can apply in the Portal. Refer Clause 2.24 of APH 2020-21.
Q:	Our Institution has extended EoA upto 2022. When we apply in the Portal for Increase in Intake, the Portal is calculating the TER Charges. Are we not exempted from payment?
A:	Institutions approved for extended EoA are waived from paying TER Charges for Extension of Approval (EoA) ONLY for the extended years for the existing Programme(s) and Course(s) at the time of issue of Extended EoA. However, such Institutions are required to submit the application for EoA and maintain ALL the norms and standards as specified in the Approval Process Handbook. In the subsequent years, if the Institution intends to apply for any other categories, the corresponding TER Charges as per Approval Process Handbook shall be paid.
Q:	What is the last date of submission of hard copy application at Regional Office for the applications?
A:	HARD COPIES OF THE APPLICATION/ ADDITIONAL DOCUMENTS NEED NOT BE SUBMITTED TO THE REGIONAL OFFICE. Applications other than those for Extension of Approval to be processed by the Scrutiny/ Re-Scrutiny Committee shall present their application and ALL original documents along with self-attested copies before the Committee. Refer APH for the documents (as applicable) to be uploaded in the Web-Portal.

Q :	Whether a State Technical University is required to take approval of AICTE to conduct technical Courses.
A :	Universities do not require prior approval of AICTE to commence a new Department or Course and Programme(s) in Technical Education, however Universities have obligation or duty to conform to the standards; and norms laid down by the AICTE.
Q :	a. Ours is a Deemed to be University/ Private University established under UGC Act offering Technical Programmes but not seeking approval from AICTE. What is the procedure for getting the Programmes approved by AICTE during 2019-20?

b. Our University is 07 years old Private University approved by UGC. Whether Private University running technical Programmes/ Courses in Engineering, Management, Architecture, MCA, etc. are required to obtain AICTE approval? |
| A: | For a and b:

Institutions Deemed to be Universities seeking approval for the first time from AICTE (in compliance to the order dated 03.11.2017 passed by the Hon'ble Supreme Court Order CA No. 17869-17870 / 2017) shall submit an application as a new Technical Institution. Private Universities interested in seeking approval for the first time from AICTE may submit an application as a new Technical Institution. |
Q :	We are Standalone Institutions offering PGDM Courses. Can we apply for ODL Courses?
A:	Yes. Refer Chapter V of APH 2020-21.
Q :	We would like to apply for a new Course, but the nomenclature is not available in the drop down. How to apply?
A :	If any Institution proposes to start a new Course whose nomenclature is not available in Appendix 2 of the Approval Process Handbook, prior concurrence, as the case may be, by the Council for the same shall be necessary. For such concurrence, the Institution with due endorsement by the Registrar/ Director of affiliating University/ Board/ Technical Institution shall submit detailed Syllabus and Curriculum and its nomenclature to the Policy and Academic Planning Bureau, AICTE before 30th September of the Calendar Year, to process the same in the respective Board.
Q :	Is Adjunct Faculty being considered for the requisite Faculty Student ratio?
A:	In case of Architecture ~25%, Planning ~ 30% and Design ~ 20%, Adjunct Faculty/ Resource Persons are permissible, since the Programme requires exhaustive practical field exposure. In all other Programmes, ONLY under exigent conditions such as relieving/ retirement of Faculty members/ delay in Faculty recruitment, Institutions may avail the services of Adjunct Faculty/ Resource Persons up to a maximum of 10% of the required Faculty members as per the "Approved Intake", for a period not exceeding one Academic Session. Refer Annexure 9 for the Guidelines for the appointment of Adjunct Faculty/ Resource Persons.
Q :	Whether Faculty not recruited on Regular basis shall be considered for Faculty Student ratio?

A :	The contractual Faculty who have taught for 2 consecutive semesters in the preceding Academic Year on Full Time basis ONLY shall be considered for the purpose of calculation of Faculty.
Q :	a. Can we convert our First and Second Shift Diploma Courses into Degree Courses?
	b. We were running First Shift (180) and Second Shift (120), currently the portal shows a single number with both the Intakes. Because of this, we are getting deficiencies. Please change the Intake as that of the last year.
A :	For a and b : The Courses offered in the timings of Regular Shift, First Shift, Second Shift and Part Time shall be considered as Regular Courses. The Institutions shall have to fulfil all facilities such as Infrastructure, Faculty and other requirements to offer the Regular Courses as per the norms specified in the Approval Process Handbook for the Total Approved Intake and the Institutions may conduct the Courses in the timings of Regular Shift, First Shift, Second Shift and Part Time not exceeding the "Approved Intake" of each Course, as per the convenience of all stakeholders. All such Institutions shall create the necessary Faculty, Infrastructure and other facilities WITHIN 2 YEARS to fulfil the norms. Student enrolment details shall be uploaded in the Web-Portal. Hence the Council will consider the issue of EoA till such time.
Q :	a. Our Institution wants to make admission under Lateral Entry in Engineering and Technology. Is there any provision in APH 2020-21?
	b. Whether Lateral Entry is permitted in Diploma?
	c. Whether students from SAARC Countries/ Foreign Nationals are permitted to admit under Lateral Entry in Engineering Courses?
A :	For a, b and c : Refer Clause 7.14 of APH 2020-21.
Q :	We have an Approved Intake of 60 seats in Electronics and Communication Engineering in UG Course. Now we want to reduce the Intake by 30 in Electronics and Communication Engineering and in lieu of it can we would like to add the one Division of 30 students in lateral entry in Engineering UG Course.
A :	It is not permissible.
Q :	Whether our Institution can start ITI with same Infrastructure available in our Polytechnic?
A:	Yes. Refer Chapter VII of APH 2020-21. The Institutions may conduct skill development Courses of any other Regulatory Body using the existing facilities, or by creating additional facilities as per the provisions laid down in the norms and standards of the respective Regulatory Bodies without affecting the quality of education prescribed by both Regulatory Bodies after taking NOC from the Council.
Q :	What is the duration of MCA Course?

A:	Two Years. Hence Lateral Entry is not permissible.
Q:	For Under Graduate Degree Programme in Engineering Technology, whether Diploma qualified students will also be considered on par with students passed 10+2 examination?
A:	Students passed Diploma (in Engineering and Technology) will be considered, subject to vacancies in the First Year, in case the vacancies at lateral entry are exhausted.
Q:	How do we implement the rationalization of nomenclature suggested by the AICTE in Management Programme?
A:	The nomenclature of the Courses in Management after rationalization will be visible in your application. The revised nomenclatures are also communicated to all Universities. In case of difficulty in adopting the nomenclatures, the respective University shall be contacted or if the issue persists, raise your grievance in the Portal.
Q:	Our Institution has six UG Engineering Courses. How many Seminar Halls we need for running UG Programme?
A:	One. Refer Appendix 4 of APH 2020-21.
Q:	We are currently running Diploma in Pharmacy and we want to apply Under Graduate Degree Course in Pharmacy. Can we share the Laboratories and Faculty with Diploma in Pharmacy?
A:	Refer to Appendix 4 of APH 2020-21.
Q:	Do we need Research Laboratory for each PG Course?
A:	No. Research Laboratory is to be provided for each Institution offering Post Graduate Courses.
Q:	How the Mega and Metro Cities, Urban Area and Rural Area have been determined?
A:	The classification of cities has been made as per Census 2011 data.
Q:	We are running Five PG Courses in Civil Engineering. How many Professors with Ph.D. qualification are required?
A:	For every PG Course, there should be at least one Professor with Ph.D. qualification. Refer Appendix 7 of APH 2020-21.
Q:	What is the Faculty Student ratio to be maintained by the Institutions Deemed to be Universities/ Institutions having Accreditation/ Autonomous status?
A:	Institutions Deemed to be Universities/ Institutions having Accreditation (of one or any number of Courses)/ Autonomy status shall have Faculty: Student as 1:15 in Under Graduate Degree Level in Engineering and Technology in ALL the Courses and maintain a better Cadre ratio in order to achieve excellence in Technical Education. All such Institutions shall create the necessary Faculty, Infrastructure and other facilities WITHIN 2 YEARS to fulfil the norms. Hence the Council will consider the issue of EoA till such time.

Q :	In Appendix10 subscription of journals, what is B?
A:	B is the Total number of Courses.
Q :	With reference to APH 2020~21, whether subscription of E-journal is mandatory.
A :	Refer Appendix 10 of APH 2019~20. Subscription of the journal will add value to the quality of Technical education and skill. However, subscription of E-Journals is mandatory for the Institutions offering PG Courses.
Q :	I want to know whether any applicant of the Organization can be the owner of the land or else if any member of the organization can give a lease to the applicant society. Moreover does the lease agreement needed to be registered or not.
A :	Refer Appendix 16.1 of APH 2020~21.
Q :	Is it essential to have representative of AICTE in the Board of Governors?
A :	The suggested composition of Board of Governors for the AICTE approved Institutions has been given in Appendix 18 of APH 2020~21. Nominee of the All India Council for Technical Education is mandatory to PGDM Institutions Only.
Q :	Please clarify the qualification and age limit of Adjunct Faculty. Whether a same Adjunct Faculty can be associated with different Institutions? Is there any Maximum no of Institutions that an Adjunct Faculty should be associated?
A :	Refer Annexure 9 of APH 2020~21. Adjunct Faculty shall not be engaged in not more than two Institutions at the same time.
Q :	Can we charge the Fee as per the Recommendation of National Fee Committee given in APH 2020~21?
A :	Institutions have to contact the respective State Fee Regulatory Committee for finalizing the Fee.
Q :	How much is the Development Fee is recommended by the National Fee Committee?
A :	No split up for Development Fee is available in the report of the National Fee Committee.
Q :	What is the procedure for conversion of Technical Institution into Technical Campus?
A :	There is no provision to convert a Technical Institution into Technical Campus. You can refer Clause 2.9 of APH 2020~21 for starting a new Programme/ Level in the existing Institutions. The Institutions shall be permitted to apply for ANYONE Level (Diploma/ Under Graduate) in an existing Programme/ a new Programme, not exceeding THREE Division(s)/ Course(s). However, the norms of the concerned Regulatory Authorities shall also be fulfilled.
Q :	In B.Pharm., whether 100 Intake will be taken as one or two Divisions?
A :	One Division.

Q :	We want to change the details which are non-editable/ read-only. How this can be done?
A :	If the Institution intend to modify the Non-Editable fields such as name of the Trustee, Land details, etc. shall contact AICTE HQ with supporting documents.
Q :	Whether Affidavit can be submitted in e-Stamp Paper?
A :	Yes.
Q :	Is TER Charges refundable if application is rejected?
A :	TER Charges shall not be refunded in any case, if the application is processed and rejected as specified in the Approval Process Handbook. However, if application is rejected at the Level of Scrutiny/ Re-Scrutiny (as per Clause 1.6 of APH 2020-21) without availing the appeal provision, TER Charges as applicable shall be refunded to the Applicant/ Institution.
Q :	When we have established our Institution in 1980, we have got the Completion Certificate issued by the then Competent Authority, but we don't have Occupancy Certificate for 2018. How can we apply for EoA?
A :	Your Completion Certificate is acceptable. Structural Stability Certificate from the registered Structural Engineer is to be submitted after the expiry of a period of thirty years from the issue of Completion Certificate.
Q :	We have got EoA for 2019-20 and subsequently we have got the approval for Change in name of the Affiliating University, but it is not reflecting in the EoA.
A :	Check the Corrigendum.
Q :	How to get a copy of Corrigendum EoA / Corrigendum LoA in case of corrections made in EoA or LoA from AICTE Web Portal?
A :	Institution need to check drop down menu and click on 'Corrigendum EoA' or 'Corrigendum LoA' as the case may be, instead of clicking on 'EoA' or 'LoA' menu.
Q :	Whether e-Affidavit is mandatory?
A :	E-affidavit is preferable not mandatory.
Q :	How can an Institution apply for National Digital Library?
A:	Ministry of Human Resource Development under its National Mission on Education through Information and Communication Technology has initiated the National Digital Library (NDL) pilot project to develop a framework of virtual repository of learning resources with a single-window search facility. The pilot project is devising a framework suitable for future scale up with respect to content volume and diversity to become a full-blown National Digital Library of India over time. It is being developed at IIT Kharagpur. To apply, Institutions has to log on to https:/ / ndl.iitkgp.ac.in/ and go to Institutional Registration. It is offered at absolute Free of Cost.
Q :	What is National Academic Depository? How to apply?

A:	NAD is a Unique, Innovative and Progressive step towards achieving Digital enablement of the Education Records. NAD aspires to make the vision of Digital Academic Certificates for every Indian a reality. NAD is not only a database copy of the certificate records for Academic Institutions but a complete system for Issuing Online Certificates to well identified and registered students. It will be an active online place for Students, Academic Institutions and Verification Users. To apply, Institutions shall log on to https:/ / nad.ndml.in/ about-nad.html and proceed towards the link "New Registrations".
Q:	What is Food and Safety Act 2006? How to comply with its norms?
A:	It is an act under Ministry of Law and Justice to consolidate the laws relating to food and to establish the Food Safety and Standards Authority of India for laying down science based standards for articles of food and to regulate their manufacture, storage, distribution, sale and import, to ensure availability of safe and wholesome food for human consumption and for matters connected therewith or incidental thereto. The provision under the act is available at http:/ / www.fssai.gov.in/ home/ fss-legislation/ food-safety-and-standards-act.html. The Canteen/ Mess running in all AICTE approved Institutions should obtain a certificate from the Local Self Government/ any other Competent Authority stating that the same is complying with the norms and standards mentioned in the Act.
Q:	Is it necessary to provide details for Quality education mandate?
A:	Yes. It is mandate for all the Institutions.